

Make the Right Real Fund Grant 2020

Korea Disabled People's Development Institute (KODDI), the Secretariat of Make the Right Real (MRR) Fund, calls for project proposals from non-profit & non-governmental organizations for 「Make the Right Real Fund Grant 2020」 to empower persons with disabilities living in the Asia-Pacific region. We look forward to having your deep interest and participation.

1. Purpose of Grant

- To achieve the Sustainable Development Goal (SDG) 10 (Reduce inequality within and among countries) in Asia and the Pacific.
- To achieve the Incheon Strategy Goals to “Make the Right Real” for persons with disabilities in Asia and the Pacific.
 - ※ Please refer to [Annex 2] Incheon Strategy Goals

2. Who can apply?

- Non-Profit and Non-Governmental Organizations in the Asia-Pacific region
 - ※ It is required to submit the organization's registration certificate issued by the country's government that can prove its legal status as non-profit and non-governmental organization.
 - ※ Priority will be given to applications from middle & low-income countries, but the final decision will be made after overall consideration of document screening and interview. (This Grant is for countries outside of Korea.)

The Fund will not support:

- Organizations that are not in the Asia-Pacific region
- Individuals
- Organizations that mainly functions as research institute and academic society
- Ongoing projects that are already funded by other grantor organization
- ※ The project shall be cancelled and the grant shall be confiscated, when the selected organization is found to be having grants from other organization for the same project.
- Projects that have main focus on hardware such as equipping materials/infrastructure
- Projects that have religious, commercial or political purpose
- Projects that have the target region outside of the country
- Applications that are incomplete with blank space or any missing parts

3. Target Projects

- Projects that can contribute to independence and better quality of lives of persons with disabilities in Asia and the Pacific.
- **Project Type:** Training, education, employment support, lectures, campaign, consulting service, workshop, conference, forum, etc. that can improve the welfare of persons with disabilities
- **Project Period:** **January 1 ~ August 31, 2021**

4. Grant Size

- **Grant Amount:** **Up to 23,000 USD per project**
- **Note: One organization can apply only 1 project**
 - ※ If two or more organizations have the same representative person, only one organization among them can apply for this Fund Grant.
 - ※ The final grant amount will be determined by the judging committee.

5. Application Period

- **August 24 (Monday) ~ October 9 (Friday) 18:00, 2020 (Seoul Time)**

6. How to Apply: Application is accepted ***only by email***

- Application Submission: jhcecilia@koddi.or.kr

※ Title of the email: “MRR Fund Grant_(Name of Organization)_(Name of Country)”

7. Application Documents (Every document can only be submitted ***in English***)

<Required Documents>

① Official Letter

- Title of Official Letter: Application for Make the Right Real Fund Grant 2020
- Content of official letter may include the title of project, applying amount of the budget, list of annex, etc.

② Proposal Paper [use Form 1]

- Project implementation period must be between **January 1 ~ August 31, 2021.**

③ Budget Plan [use Form 2]

④ Organization Information [use Form 3]

※ This should include detailed information of the main projects that are currently run as of 2020.

⑤ List of Similar Project Experiences [use Form 4]

⑥ Balance Sheet of 2019

⑦ Curriculum Vitae of the Head of Organization

⑧ Curriculum Vitae of Person in Charge of the proposed project

⑨ Copy of Organization’s Registration Certificate issued by the country’s government that can prove its legal status as non-profit and non-governmental organization

<Optional Documents>

- ⑩ **Evidential Document for Additional Points** (Additional points are to be given only when your organization is any of the below)

- Organizations that belong to the Members of the Working Group on the Asian and Pacific Decade of Persons with Disabilities, 2013-2022
- Non-Governmental Organization Accredited to the Conference of States Parties to the CRPD
- Organizations that submit the Recommendation Letter from the Government

- ※ If your organization corresponds to more than two conditions from above, additional points can be given per each condition. (Duplication accepted)
- ※ For the organizations that belong to the Members of the Working Group on the Asian and Pacific Decade of Persons with Disabilities, 2013-2022, and the organizations that belong to the List of Non-Governmental Organization Accredited to the Conference of States Parties to the CRPD, it is not necessary to submit its evidential document for additional points since the Secretariat of MRR Fund can check its status separately.

8. Tentative Schedule

- Notification of the Result of Document Screening: October 26 (Mon.), 2020
- Online Interview: One day between October 28 (Wed.) ~ 30 (Fri.), 2020
 - ※ Detailed schedule will be discussed between the Secretariat and organization before the interview.
- Notification of the Result of Online Interview: in November, 2020
 - ※ Please be noted that the Secretariat will have a field visit if available.
- Signing of Agreement: at the end of November
- Submission of the detailed Project Execution Plan & Fund Disbursement
: in early December

- ※ Above schedule can be changed upon the situation – if any change occurs, the Secretariat will make an announcement on the website of the Secretariat of MRR Fund and to each organization by email.
- ※ Result of each process will be announced on the website of the Secretariat of MRR Fund and to the selected organization by email.
 - Secretariat of MRR Fund’s Website: www.mrrfund.kr
- ※ The Secretariat is not responsible for any results from not checking or answering our email or call during above process.

9. Evaluation Criteria

- Document Screening (Full marks: 100 points)
 - Necessity, Feasibility, Effectiveness, Reasonable Budget Planning, Organization’s Capacity
- Online Interview (Full marks: 100 points)
 - Understanding of Incheon Strategy, Necessity and Feasibility, Effectiveness, Intention & will for the Project, Organization’s Capacity
- ※ The selection process will be undertaken by the judging committee – the organization who gets less than 70 points will be dropped off.

10. Remarks

- Budget and Accounting
 - The Proposal Paper and Budget Plan should be planned based on the **Budget Guideline in [Annex 1]**.
 - All organizations will have to create a new bank account that can only be used for this grant project. This is to manage the overall revenue and expenditure effectively. And

the fund will be transferred to this account only.

- If there is any change to be occurred regarding project and budget, this should be reported to the Secretariat beforehand.

- Receipts must be submitted both by post (original receipts) and email (scanned soft copy file) after the project is finished.

○ Project Plan and Final Report

- Project implementation period:

☞ Project must be planned between **January 1 ~ August 31, 2021**

- Budget execution period:

☞ Budget must be executed before the project is over.

- Final Report with Expense Report

☞ Final Report and Expense Report must be submitted **within 30 days after the project is over.**

☞ Receipts must be submitted both by post (original receipts) and email (scanned file).

※ The final balance must be **zero** – *there must not be any remaining budget.*

○ Cancellation and Confiscation

- **The Secretariat can confiscate the entire or portion of the Grant** if the project is cancelled by reason as following:

- If the Grant is used for other purpose.
- If the project is stopped or the purpose of the project is not feasible.
- If the organization does not respond to the Secretariat's request for document submission.
- If the submitted documents and reports found out to be counterfeit.
- If the judging committee decides to cancel the project and confiscate the Grant for other serious reasons that are equivalent for above cases.

11. Request

- The selected organization must utilize the KODDI logo when producing any promotional materials (booklet, banner, press release, newspaper article, etc.)

12. Inquiries: KODDI (Secretariat of Make the Right Real Fund)

Ms. Cecilia Jeong-Hye Lee

Program Officer, International Cooperation Team,

Department of Strategy & Planning, KODDI (Secretariat of MRR Fund)

Tel +82-2-3433-0674 (Office hour 09:00AM ~ 06:00PM, Seoul Time)

Email jhcecilia@koddi.or.kr

[Form 1] Proposal Paper

Proposal Paper

Category	Content
Name of Organization	
Title of Project	
Type of Project	<input type="checkbox"/> Training <input type="checkbox"/> Education <input type="checkbox"/> Lecture <input type="checkbox"/> Workshop <input type="checkbox"/> Consulting Service <input type="checkbox"/> Campaign <input type="checkbox"/> Forum <input type="checkbox"/> Employment Support <input type="checkbox"/> Conference <input type="checkbox"/> Other ()
Project Objective	<i>Please describe its relevance to Incheon Strategy Goals.</i>
Project Period	<i>Project Period must be between January 1 ~ August 31, 2021</i>
Project Budget	<i>Please write the total amount of budget for this project in USD.</i>
Target Region	
Target Group	
Contents	<i>Please write in detail as much as possible, including the project's entire schedule, etc.</i>

Performance Management	Output	<ul style="list-style-type: none"> · · · 														
	Outcome	<ul style="list-style-type: none"> · · · 														
	Indicator	<p><i>Example) In the case of vocational training</i></p> <table border="1"> <thead> <tr> <th>Indicator</th> <th>Target Value</th> <th>Calculation</th> <th>Means of Verification</th> </tr> </thead> <tbody> <tr> <td>Satisfaction score</td> <td>80%</td> <td>Average score of the Satisfaction Survey</td> <td>Conduct the Satisfaction Survey to the trainees</td> </tr> <tr> <td>Completion rate</td> <td>90%</td> <td>(Number of those who completed the course/ Number of the total participants) x 100</td> <td>Check the Attendance Book</td> </tr> </tbody> </table>				Indicator	Target Value	Calculation	Means of Verification	Satisfaction score	80%	Average score of the Satisfaction Survey	Conduct the Satisfaction Survey to the trainees	Completion rate	90%	(Number of those who completed the course/ Number of the total participants) x 100
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Completion rate	90%	(Number of those who completed the course/ Number of the total participants) x 100	Check the Attendance Book													
Monitoring & Evaluation Plan	<ul style="list-style-type: none"> · 															
Follow-up Management Plan	<ul style="list-style-type: none"> · 															
Expected Impacts	<ul style="list-style-type: none"> · · 															

* The finally selected grantee should submit the detailed Project Implementation Plan and Budget Plan.

[Form 2] Budget Plan

Budget Plan

Category		Calculation	Amount (USD)	Percentage (%)
Personnel				
Sub-total				
Project Costs				
Sub-total				
Administrative Costs				
Sub-total				
Total				

※ **Budget Narrative**

- Explain and justify the need below when you cannot meet the **Budget Guideline** in the [Annex 1].

[Form 3] Organization Information

Organization Information

Name of Organization		Name of Representative	
Year of Foundation			
Purpose of Foundation			
Focused Area	<i>Ex) Welfare / Women / Children / Persons with Disabilities / etc.</i>		
Annual Budget	<i>Please write the annual budget amount for 2020 in USD.</i>		
Additional Points	<input type="checkbox"/> Members of the Working Group on the Asian and Pacific Decade of Persons with Disabilities, 2013-2022 <input type="checkbox"/> Non-Governmental Organization Accredited to the Conference of States Parties to the CRPD <input type="checkbox"/> Organizations that submit the Recommendation Letter from the Government <input type="checkbox"/> None of Above ※ <i>Tick in the box if applicable - multiple choices are available.</i>		
Address		Person in Charge 1	
		Person in Charge 2	
Telephone 1		Email 1	
Telephone 2		Email 2	
Brief History of Organization			

**Main Projects
(As of 2020)**

Please describe the organization's main projects as of 2020.

[Form 4] List of Similar Project Experiences

List of Similar Project Experiences					
Project Period	Title of Project	Target Region	Target Group	Contents & Outcome	Amount of Budget (USD)

* The evidential documents to prove the similar project experiences should be submitted **after passing the document screening phase.**

[Annex 1] Budget Guideline

1. Budget Category

- Budget should consist of three parts: personnel, project costs, administrative costs.

Category	Definition	Example
Personnel	Costs for personnel who directly runs the project	Personnel costs for project coordinator, assistant, etc. who practically runs the project
Project Costs	Direct costs for running the project	Costs for meeting, lecturer, venue rental fee, promotion, activities, etc.
Administrative Costs	Indirect costs for running the project (Costs for project's management and administration)	Office supplies, etc.

2. MRR Fund will not support...

- MRR Fund will not support the costs below.

- Costs of infrastructure such as purchase of land, property, repair of existing building or offices, etc.
- Purchase of vehicles, boats, equipment such as computer hardware, etc.
- Budget items that are already funded by other grantor organization or the government.
- Personnel costs that take up too much and any cost for private reasons.
- Priority will not be given to a project that has large portion of travel costs (transportation fee, accommodation fee, etc.)
- Indirect costs for office management such as telephone bills, electricity bills, etc.

3. Remarks

- Personnel costs for managing the project must not exceed 15 per cent (%) of the total amount of the grant.

- Priority will not be given to a project that has large portion of travel costs (transportation fee, accommodation fee, etc.)
- Equipment cost should be minimal. If it is needed for the implementation of the project, specify the need for equipment in the **Budget Narrative** in the **[Form 2] Budget Plan** page.
- Monitoring and Evaluation cost would not exceed 10 per cent (10%) of the total amount of Grant. If it needs to exceed 10% for the implementation of the project, specify the need in the **Budget Narrative** in the **[Form 2] Budget Plan** page.
- Administrative costs would not exceed 7 per cent (7%) of the total amount of Grant, and its expense should be related to the project.

[Annex 2] Incheon Strategy Goals

Incheon Strategy Goals and Targets	
Goal 1. Reduce poverty and enhance work and employment prospects	
Target 1.A.	Eliminate extreme poverty among persons with disabilities
Target 1.B.	Increase work and employment for persons of working age with disabilities who can and want to work
Target 1.C.	Increase the participation of persons with disabilities in vocational training and other employment-support programmes funded by governments
Goal 2. Promote participation in political processes and in decision-making	
Target 2.A.	Ensure that persons with disabilities are represented in government decision-making bodies
Target 2.B.	Provide reasonable accommodation to enhance the participation of persons with disabilities in the political process
Goal 3. Enhance access to the physical environment, public transportation, knowledge, information and communication	
Target 3.A.	Increase the accessibility of the physical environment in the national capital that is open to the public
Target 3.B.	Enhance the accessibility and usability of public transportation
Target 3.C.	Enhance the accessibility and usability of information and communications services
Target 3.D.	Halve the proportion of persons with disabilities who need but do not have appropriate assistive devices or products
Goal 4. Strengthen social protection	
Target 4.A.	Increase access to all health services, including rehabilitation, for all persons with disabilities
Target 4.B.	Increase coverage of persons with disabilities within social protection programmes
Target 4.C.	Enhance services and programmes, including for personal assistance and peer counselling, that support persons with disabilities, especially those with multiple, extensive and diverse disabilities, in living independently in the community

Goal 5. Expand early intervention and education of children with disabilities	
Target 5.A.	Enhance measures for early detection of, and intervention for, children with disabilities from birth to pre-school age
Target 5.B.	Halve the gap between children with disabilities and children without disabilities in enrolment rates for primary and secondary education
Goal 6. Ensure gender equality and women's empowerment	
Target 6.A.	Enable girls and women with disabilities to have equitable access to mainstream development opportunities
Target 6.B.	Ensure representation of women with disabilities in government decision-making bodies
Target 6.C.	Ensure that all girls and women with disabilities have access to sexual and reproductive health services on an equitable basis with girls and women without disabilities
Target 6.D.	Increase measures to protect girls and women with disabilities from all forms of violence and abuse
Goal 7. Ensure disability-inclusive disaster risk reduction and management	
Target 7.A.	Strengthen disability-inclusive disaster risk reduction planning
Target 7.B.	Strengthen implementation of measures on providing timely and appropriate support to persons with disabilities in responding to disasters
Goal 8. Improve the reliability and comparability of disability data	
Target 8.A.	Produce and disseminate reliable and internationally comparable disability statistics in formats that are accessible by persons with disabilities
Target 8.B.	Establish reliable disability statistics by the midpoint of the Decade, 2017, as the source for tracking progress towards the achievement of the goals and targets in the Incheon Strategy
Goal 9. Accelerate the ratification and implementation of the Convention on the Rights of Persons with Disabilities and the harmonization of national legislation with the Convention	
Target 9.A.	By the midpoint of the Decade (2017), 10 more Asia-Pacific Governments will have ratified or acceded to the Convention on the Rights of Persons with Disabilities, and by the end of the Decade (2022) another 10 Asia-Pacific Governments will have ratified or acceded to the Convention

Target 9.B.	Enact national laws which include anti-discrimination provisions, technical standards and other measures to uphold and protect the rights of persons with disabilities and amend or nullify national laws that directly or indirectly discriminate against persons with disabilities, with a view to harmonizing national legislation with the Convention
Goal 10. Advance sub-regional, regional and interregional cooperation	
Target 10.A.	Contribute to the Asia-Pacific Multi-donor Trust Fund managed by ESCAP as well as initiatives and programmes to support the implementation of the Ministerial Declaration on the Asian and Pacific Decade of Persons with Disabilities, 2013–2022, and the Incheon Strategy
Target 10.B.	Development cooperation agencies in the Asia-Pacific region strengthen the disability-inclusiveness of their policies and programmes
Target 10.C.	United Nations regional commissions strengthen interregional exchange of experiences and good practices concerning disability issues and the implementation of the Convention on the Rights of Persons with Disabilities