

Make the Right Real Fund Grant 2024

Korea Disabled People's Development Institute (KODDI) calls for project proposals from non-profit & non-governmental organizations for 「**Make the Right Real Fund Grant 2024**」 to empower persons with disabilities living in the Asia-Pacific region. We look forward to having your deep interest and participation.

1. Purpose of Grant

- ▶ To achieve the Sustainable Development Goal (SDG) 10 (Reduce inequality within and among countries) in Asia and the Pacific
- ▶ To achieve the Incheon Strategy Goals to “Make the Right Real” for persons with disabilities in Asia and the Pacific

※ Please refer to [Annex 1] for Incheon Strategy Goals.

2. Who can Apply

- ▶ Non-Profit and Non-Governmental Organizations in the Asia-Pacific region outside of Korea; with valid legal registration under their national law.

3. Ineligible for Funding

- Individuals
- Organizations outside the Asia-Pacific region
- Organizations mainly function as research institute and academic society
- Ongoing projects previously funded by other grantor organizations
- Organizations previously received grant from the “Make the Right Real Fund Grant”
- Organizations located in travel-alert level 3, 4 regions/countries advised by the Ministry of Foreign Affairs of Republic of Korea and/or target region of the project is within these regions/countries (Please refer to [Annex 4])
- Projects with religious, commercial and/or political purpose
- Projects mainly focused on hardware such as equipping materials/infrastructure
- Late submission after due date and time announced
- Incomplete applications and/or when any of the mandatory application documents is missing
- Target region of the project is outside of the country which the organization is based in
- If the representative of the organization is the same individual as other proposing organizations for the current year

4. Projects with additional point

- ▶ Organizations submitting recommendation letter from its own Government issued within 1 month

5. Project Field

- ▶ Projects for capacity building and independence of persons with disabilities in Asia and the Pacific
- Project Type: Education, Training, employment support, consulting service, forum, etc.

6. Project Period: June ~ October, 2024

7. Grant Scale

- ▶ Grantees: Total of 4 projects will be selected.
- ▶ Grant Amount: 37,000 USD per project equivalent to 50million KRW
- ※ Please note that the final disbursement amount will be determined based on 50million KRW, with the exchange rate on the day of transfer. Nevertheless, please ensure that the total budget amount you write in the project budget plan has to be 37,000 USD precisely.

8. Funding Limitation

- ▶ Proposals are limited to one project per organization

9. List of Application Documents

- Please **name each file with the number** in order to the list below.
- Every document should be submitted **in English**. Should the document be in local language, please submit its English version as well.
- ※ Any documents that is not in English must not be accepted.

<Required Documents>

① **Official Letter**

② **Proposal Paper** [use Form 1]

- Title of Official Letter: Application for Make the Right Real Fund Grant 2024
- Content of official letter may include the title of project, budget, list of annex and etc.

③ **Budget Plan** [use Form 2] (**Total budget should be 37,000 USD**)

④ **Organization Information** [use Form 3]

⑤ **List of Similar Project Experiences and its Evidence Document** [use Form 4]

⑥ **Balance Sheet of 2023**

⑦ **Curriculum Vitae of the Head of Organization**

⑧ **Curriculum Vitae of Project Manager**

⑨ **A Copy of Organization’s Registration Certificate** issued by its own government proving its legal status as non-profit and non-governmental organization

<Optional Documents>

⑩ **Additional Points:** Recommendation Letter issued by its own government within 1 month

10. Application Period

▶ **2024 March 18 (Mon) ~ 2024 April 7 (Sun) 23:59 (Korea Time)**

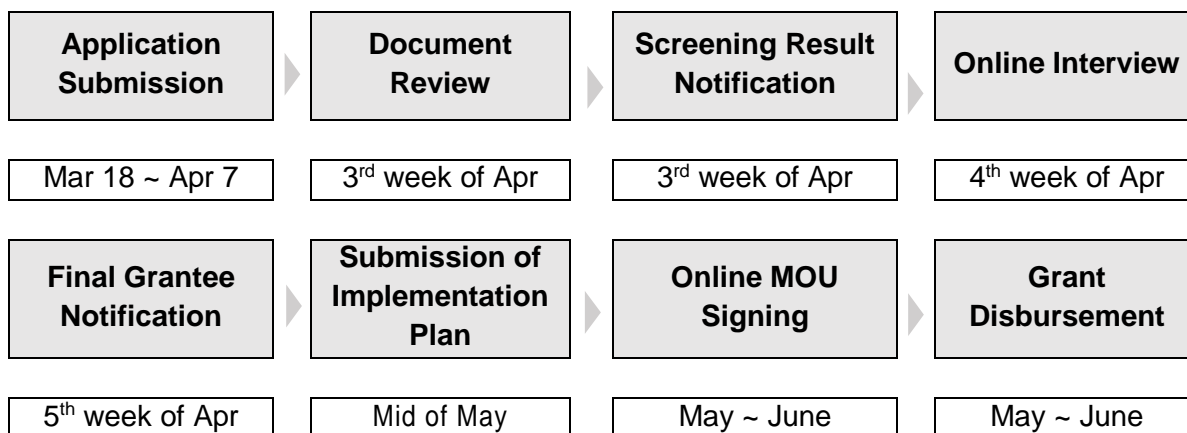
11. Application Submission: young12eun@koddi.or.kr

※ Title of the email: “MRR Fund Grant_(Name of Organization)_(Name of Country)”

12. Notes on Submission

- ▶ Please send ONLY ONE email with all the application documents attached.
- ▶ Submitted documents cannot be modified, revised, or added; and will not be returned.

13. Tentative Schedule



※ The schedule may be subject to change under certain circumstances.

14. Notes on Schedule

▶ Document Review: Notification of the result will be posted on the website (https://mrr.koddi.or.kr/page/index_eng.jsp), and the final grantees will be individually notified by email.

※ Please check the result through the above-mentioned website as respective email enquiries cannot be responded.

▶ Online Interview: The Interview will be conducted through ZOOM.

15. Evaluation Criteria

▶ Qualification Assessment

- Assessment of applicant eligibility by target group, required document submission, and determination of exclusion from application prior to document review

▶ Document Review (Full marks: 100 points)

- Necessity, Feasibility, Effectiveness, Reasonable Budget Planning, Organization's Capacity

▶ Online Interview (Full marks: 100 points)

- Understanding of Incheon Strategy, Necessity and Feasibility, Effectiveness, Intention & Will for the Project, Organization's Capacity

※ Priority will be given to applications from middle & low-income countries, but the final decision will be made after overall consideration of document screening and interview.

16. Other Remarks

▶ Budget and Accounting

- The Proposal Paper and Budget Plan should be planned based on **the Budget Guideline in [Annex 2]**.

- The **bank account** designated **ONLY FOR THIS** grant project can be used for disbursement which states the overall revenue and expenditure record of the project and eligible for receiving international wire transfer.

- Should there be any changes in project and budget, contact to KODDI immediately.

▶ Project Implementation and Report (Must be completed on a timely basis)

- Project Period: **June ~ October, 2024**

- Mid-term Report: By September, 2024 (Tentative)

- Monitoring: Online and/or offline meetings for monitoring on an intermittent basis

- Final Report: **By the end of November, 2024**

※ Receipts must be submitted along with final report.

※ **Must there be no extension of project period nor remaining budget occurred.**

▶ Cancellation and Confiscation

- **The entire or portion of the Grant could be confiscated** if the project is cancelled by the reasons as following:

- If the selected organization is found to be having grants from other organization for the same project.
- If the Grant is used for other purposes.
- If the project is ceased and/or the purpose of the project is not feasible.
- If the organization does not correspond to KODDI's request for submitting document.
- If the submitted documents and/or reports found out to be counterfeit.
- If a determination has been made to cancel and confiscate due to reasons equivalent for above cases

17. Inquiries: International Cooperation Team, KODDI

Ms. Yeongeun Park

Program Officer, International Cooperation Team,

The policy headquarter, KODDI

Email young12eun@koddi.or.kr

[Form 1] Proposal Paper

Proposal Paper

Category	Content
Name of Country	
Name of Organization	
Title of Project	
Type of Project	<input type="checkbox"/> Education <input type="checkbox"/> Training <input type="checkbox"/> Employment Support <input type="checkbox"/> Consulting Service <input type="checkbox"/> Forum <input type="checkbox"/> Other ()
Project Objective	<i>※Please describe its relevance to Incheon Strategy Goals. Ex) Incheon Strategy Goal 1: State the relevance with Goal number 1.</i>
Project Period	
Project Budget	37,000 USD
Target Region	
Target Group	<i>※Please write the main beneficiary of this project (who and how many).</i>
Necessity of Project	<i>※Please describe why this project is needed. (Best way is to share your survey results on the local needs.)</i>

Contents of Project		<p>※Please write in detail as much as possible, including the project's entire schedule, etc.</p>														
Performance Management	Output	<ul style="list-style-type: none"> · · · 														
	Outcome	<ul style="list-style-type: none"> · · · 														
	Indicator	<p>※Please set 'satisfaction' as one of the indicators to measure the performance of the project.</p> <table border="1" data-bbox="549 1603 1377 1951"> <thead> <tr> <th data-bbox="549 1603 719 1693">Indicator</th> <th data-bbox="719 1603 833 1693">Target Value</th> <th data-bbox="833 1603 1193 1693">Calculation</th> <th data-bbox="1193 1603 1377 1693">Means of Verification</th> </tr> </thead> <tbody> <tr> <td data-bbox="549 1693 719 1818">Satisfaction (Mandatory)</td> <td data-bbox="719 1693 833 1818">90</td> <td data-bbox="833 1693 1193 1818">Total sum of satisfaction score / Total number of respondents*100</td> <td data-bbox="1193 1693 1377 1818">Satisfaction survey</td> </tr> <tr> <td data-bbox="549 1818 719 1951"></td> <td data-bbox="719 1818 833 1951"></td> <td data-bbox="833 1818 1193 1951"></td> <td data-bbox="1193 1818 1377 1951"></td> </tr> </tbody> </table>				Indicator	Target Value	Calculation	Means of Verification	Satisfaction (Mandatory)	90	Total sum of satisfaction score / Total number of respondents*100	Satisfaction survey			
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Satisfaction (Mandatory)	90	Total sum of satisfaction score / Total number of respondents*100	Satisfaction survey													

<p>Monitoring & Evaluation Plan</p>	<p>.</p>
<p>Follow-up Management Plan</p>	<p>.</p>
<p>Expected Impacts</p>	<p>.</p> <p>.</p>

* The final grantee will be asked to submit a detailed Project Implementation Plan and Budget Plan.

[Form 2] Budget Plan

Budget Plan

Category		Calculation	Amount (USD)	Percentage (%)
Personnel		<i>※Personnel cost for employees and assistants to implement the project</i>		
Sub-total				<i>Must not exceed 15% of the total amount</i>
Project Costs		<i>※Costs for meeting, lecturer, venue rental fee, promotion, activities, etc.</i>		
Sub-total				
Administrative Costs		<i>※Office supplies, etc.</i>		
Sub-total				<i>Must not exceed 7% of the total amount</i>
Total			37,000	

► **[Reason for budgeting]** Explain and justify the need below when you *cannot* meet the **Budget Guideline** in the **[Annex 1]**.

[Form 3] Organization Information

Organization Information

Name of Organization			
Year of Foundation		Name of Representative	
Purpose of Foundation			
Focused Area	<i>Ex) Welfare / Women / Children / Persons with Disabilities / etc.</i>		
Annual Budget	<i>Please write the annual budget amount for 2024 in USD.</i>		
Address of Organization	<i>Please write the address to receive our documents by post.</i>		
			Zip Code
Person in Charge 1	Name		Email
	Position		Telephone
Person in Charge 2	Name		Email
	Position		Telephone
Brief History of Organization			
Main Projects (As of 2024)	<i>Please describe the organization's main projects as of 2024.</i>		

[Form 4] List of Similar Project Experiences and its Evidence Document

List of Similar Project Experiences						
Project Period	Title of Project	Target Region	Target Group	Contents & Outcome	Budget (USD)	Donor Organization

* The evidential documents proving what is written above should also be submitted.

[Annex 1] Incheon Strategy Goals

Incheon Strategy Goals and Targets	
Goal 1. Reduce poverty and enhance work and employment prospects	
Target 1.A.	Eliminate extreme poverty among persons with disabilities
Target 1.B.	Increase work and employment for persons of working age with disabilities who can and want to work
Target 1.C.	Increase the participation of persons with disabilities in vocational training and other employment-support programmes funded by governments
Goal 2. Promote participation in political processes and in decision-making	
Target 2.A.	Ensure that persons with disabilities are represented in government decision-making bodies
Target 2.B.	Provide reasonable accommodation to enhance the participation of persons with disabilities in the political process
Goal 3. Enhance access to the physical environment, public transportation, knowledge, information and communication	
Target 3.A.	Increase the accessibility of the physical environment in the national capital that is open to the public
Target 3.B.	Enhance the accessibility and usability of public transportation
Target 3.C.	Enhance the accessibility and usability of information and communications services
Target 3.D.	Halve the proportion of persons with disabilities who need but do not have appropriate assistive devices or products
Goal 4. Strengthen social protection	
Target 4.A.	Increase access to all health services, including rehabilitation, for all persons with disabilities
Target 4.B.	Increase coverage of persons with disabilities within social protection programmes

Target 4.C.	Enhance services and programmes, including for personal assistance and peer counselling, that support persons with disabilities, especially those with multiple, extensive and diverse disabilities, in living independently in the community
Goal 5. Expand early intervention and education of children with disabilities	
Target 5.A.	Enhance measures for early detection of, and intervention for, children with disabilities from birth to pre-school age
Target 5.B.	Halve the gap between children with disabilities and children without disabilities in enrolment rates for primary and secondary education
Goal 6. Ensure gender equality and women's empowerment	
Target 6.A.	Enable girls and women with disabilities to have equitable access to mainstream development opportunities
Target 6.B.	Ensure representation of women with disabilities in government decision-making bodies
Target 6.C.	Ensure that all girls and women with disabilities have access to sexual and reproductive health services on an equitable basis with girls and women without disabilities
Target 6.D.	Increase measures to protect girls and women with disabilities from all forms of violence and abuse
Goal 7. Ensure disability-inclusive disaster risk reduction and management	
Target 7.A.	Strengthen disability-inclusive disaster risk reduction planning
Target 7.B.	Strengthen implementation of measures on providing timely and appropriate support to persons with disabilities in responding to disasters
Goal 8. Improve the reliability and comparability of disability data	
Target 8.A.	Produce and disseminate reliable and internationally comparable disability statistics in formats that are accessible by persons with disabilities
Target 8.B.	Establish reliable disability statistics by the midpoint of the Decade, 2017, as the source for tracking progress towards the achievement of the goals and targets in the Incheon Strategy
Goal 9. Accelerate the ratification and implementation of the Convention on the Rights of Persons with Disabilities and the harmonization of national legislation with the Convention	

Target 9.A.	By the midpoint of the Decade (2017), 10 more Asia-Pacific Governments will have ratified or acceded to the Convention on the Rights of Persons with Disabilities, and by the end of the Decade (2022) another 10 Asia-Pacific Governments will have ratified or acceded to the Convention
Target 9.B.	Enact national laws which include anti-discrimination provisions, technical standards and other measures to uphold and protect the rights of persons with disabilities and amend or nullify national laws that directly or indirectly discriminate against persons with disabilities, with a view to harmonizing national legislation with the Convention
Goal 10. Advance sub-regional, regional and interregional cooperation	
Target 10.A.	Contribute to the Asia-Pacific Multi-donor Trust Fund managed by ESCAP as well as initiatives and programmes to support the implementation of the Ministerial Declaration on the Asian and Pacific Decade of Persons with Disabilities, 2013–2022, and the Incheon Strategy
Target 10.B.	Development cooperation agencies in the Asia-Pacific region strengthen the disability-inclusiveness of their policies and programmes
Target 10.C.	United Nations regional commissions strengthen interregional exchange of experiences and good practices concerning disability issues and the implementation of the Convention on the Rights of Persons with Disabilities

[Annex 2] Budget Guideline

1. Budget Category

► Budget should consist of three parts: personnel, project costs, administrative costs.

Category	Definition	Example	Note
Personnel	Costs for personnel who directly runs the project	Personnel costs for project coordinator, assistant, etc. who practically runs the project	Must not exceed 15% of the total amount
Project Costs	Direct costs for running the project	Costs for meeting, lecturer, venue rental fee, promotion, activities, etc.	-
	Indirect costs for running the project (Costs for project's management and administration)	Office supplies, etc.	Must not exceed 7% of the total amount
Administrative Costs			

2. MRR Fund will not support...

► MRR Fund will not support the costs below.

- Purchase or management of land and property.
- Purchase of automobiles, boats, and any equipping materials/infrastructure
- Any items that are already funded by other grantor organization or the government.
- Personnel costs that take up too much and any cost for private reasons.
- Priority will not be given to a project that has large portion of travel costs (transportation fee, accommodation fee, etc.)
- Indirect costs for office management such as telephone bills, electricity bills, etc.

3. Remarks

- Personnel costs for managing the project must not exceed 15 per cent (%) of the total amount of the grant.
- Administrative costs would not exceed 7 per cent (%) of the total amount of Grant, and its expense should be related to the project.
- Priority will not be given to a project that has large portion of travel costs (transportation fee, accommodation fee, etc.)
- If there is an absolute necessity to purchase equipping materials for the project, please specify in the bottom box of the Budget Plan.

[Annex 3] References for output, outcome and indicator on project proposal

Output	Definition	Quantitative results that can be checked right after the project implementation.														
	Example	00 trainees completed the course, 00 times of online workshops held														
Outcome	Definition	Qualitative results that are expected in the long-term after the project is ended.														
	Example	Employment opportunities and income are increased after vocational training														
Indicator	Definition	Indicator is to measure the performance of the project numerically. Set the target value and explain how to calculate with its means of verification.														
	Example	<table border="1"> <thead> <tr> <th>Indicator</th> <th>Target Value</th> <th>Calculation</th> <th>Means of Verification</th> </tr> </thead> <tbody> <tr> <td>Satisfaction</td> <td>80%</td> <td>Average score of the satisfaction survey to trainees</td> <td>Conduct the satisfaction survey to trainees</td> </tr> <tr> <td>Completion rate</td> <td>90%</td> <td>(Number of those who completed the course/ Number of the total participants) x 100</td> <td>Check the attendance book</td> </tr> </tbody> </table>			Indicator	Target Value	Calculation	Means of Verification	Satisfaction	80%	Average score of the satisfaction survey to trainees	Conduct the satisfaction survey to trainees	Completion rate	90%	(Number of those who completed the course/ Number of the total participants) x 100	Check the attendance book
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Satisfaction	80%	Average score of the satisfaction survey to trainees	Conduct the satisfaction survey to trainees													
Completion rate	90%	(Number of those who completed the course/ Number of the total participants) x 100	Check the attendance book													

[Annex 4] List of Countries/Regions Ineligible for Funding

The Ministry of Foreign Affairs has been providing travel advisories for traveling citizens. For project management, organizations/projects in the countries/regions as the list below (travel-alert level 3, level 4) are not eligible for funding.

A. Countries ineligible for funding

Country	Ineligible Region	Level
Myanmar	Entire region	3, 4
Afghanistan	Entire region	4

B. Regions ineligible for funding

Country	Ineligible Region	Level
Japan	30km radius of Fukushima nuclear power plant	3
Bangladesh	Chittagong Hill Tracts (Khagrachari, Rangamati, Bandarban Hill Tracts districts)	3
India	Kashmir, Kargil	3
Malaysia	The eastern area of Sabah State	3
Thailand	Yala, Pattani, Narathiwat, and Songkhla provinces	3
Philippines	Palawan Island including Aborlan and areas south of Narra; Mindanao Island (excluding Davao, Kagaya de Oro, and Siargao); Jambongan, Sulu, Basilan, and the Tawi-Tawi Archipelago	3,4
Tajikistan	Border areas with Afghanistan	3
Papua New Guinea	Southern Highlands province, Hela province	3
Pakistan	Entire region (except Islamabad, Rawalpindi, Faisalabad, Lahor, Hunza, Gilgit, Skardu)	3
Laos	Golden Triangle Special Economic Zone	

※ If the organization is in the countries above but not in the ineligible region, should you be eligible for funding.

※ Please note that target region of the project stated above should be considered ineligible.

※ The list is based on travel advisories provided by the Ministry of Foreign Affairs (www.0404.go.kr) on 2024 March 7.